

**Massachusetts Library System  
Fiscal Year 2014**

**Program Budget**

Program	FY13 Direct Program Costs	FY14 Direct Program Costs	Change	Projected Level of Activity
<b>1. DELIVERY</b>	<b>\$2,983,101.26</b>	<b>\$3,016,264.26</b>	<b>1%</b>	640 participating libraries; 15 million items delivered
<b>2. SUPPLEMENTAL REFERENCE</b>	<b>\$1,454,184.63</b>	<b>\$1,329,216.13</b>	<b>-9%</b>	New Online Content collaboration MBLC decreased costs
<b>2a. Online Content Total</b>	<b>\$1,454,184.63</b>	<b>\$1,329,216.13</b>	<b>-9%</b>	New Online Content collaboration with MBLC decreased costs
<b>3. INTERLIBRARY LOAN</b>	<b>\$803,502.10</b>	<b>\$817,107.10</b>	<b>2%</b>	
<b>3a Mediated interlibrary loan</b>	<b>\$689,050.63</b>	<b>\$693,132.13</b>	<b>1%</b>	33,000 memver requests for loans
<b>3b MassCat</b>	<b>\$114,451.47</b>	<b>\$123,974.97</b>	<b>8%</b>	70 participating libraries in MassCat
<b>4. CONTINUING EDUCATION AND TRAINING</b>	<b>\$508,755.25</b>	<b>\$542,767.75</b>	<b>7%</b>	310 sessions; 4,500 attendees
<b>5. ADVISORY AND TECHNICAL ASSISTANCE</b>	<b>\$575,257.35</b>	<b>\$622,874.85</b>	<b>8%</b>	1700 hours consulting
<b>6. SUPPLEMENTAL SERVICES</b>	<b>\$160,801.68</b>	<b>\$171,685.68</b>	<b>7%</b>	
<b>6a Cooperative Purchasing Programs</b>	<b>\$49,050.63</b>	<b>\$53,132.13</b>	<b>8%</b>	3 programs; 724 participating libraries
<b>6b Summer Reading Program</b>	<b>\$111,751.05</b>	<b>\$118,553.55</b>	<b>6%</b>	96,000 participants in 320 libraries
<b>7. ADMINISTRATION</b>	<b>\$539,052.73</b>	<b>\$524,739.23</b>	<b>-3%</b>	Merit, benefits increases
<b>GRAND TOTALS</b>	<b>\$7,024,655</b>	<b>\$7,024,655</b>	<b>0%</b>	

Massachusetts Library System (MLS)

**PERSONNEL AND SPACE RENTAL COST ALLOCATIONS BY PROGRAM**

PROGRAM	fy2013 Allocation	fy2014 Allocation
Delivery	6%	6%
Supplemental Reference	3%	3%
Mediated Interlibrary Loan	3%	3%
MassCat	7%	7%
Continuing Education and Training	25%	25%
Advisory and Technical Assistance	35%	35%
Cooperative Purchasing Programs	3%	3%
Summer Reading Program	5%	5%
Administration	13%	13%
<b>TOTAL</b>	<b>100%</b>	<b>100%</b>

**Massachusetts Library System  
Fiscal Year 2014**

**Line Item Budget**

	FY13 Budget	FY14 Budget	Change	Identification of Changed Items
<b>I. PERSONNEL COSTS</b>				
A. Salaries and Wages				
Advisory Staff	605,201.15	627,836.80	4%	Salary increases for 9 FTE
Member Services/Office Support Staff	132,206.43	159,233.56	20%	Salary Increase for 3 FTE, Add'l 1 FTE
Management	390,713.42	436,050.64	12%	Salary Increase for 4 FTEs, Add'l 1 FTE
Support	7,000.00	7,000.00	0%	Planning Assistant
B. Applicable Benefits				
Advisory Staff	202,675.31	211,195.30	4%	Increased benefit costs
Member Services/Office Support Staff	75,969.38	88,622.84	17%	Add'l 1 FTE, Increased benefit costs
Management	92,802.53	108,556.86	17%	Add'l 1 FTE, Increased benefit costs
Support	7,252.78	7,375.00	2%	Increased benefit costs
<b>SUBTOTAL</b>	<b>1,513,821.00</b>	<b>1,645,871.00</b>	<b>9%</b>	

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Fiscal Year 2014**

**Line Item Budget**

	FY13 Budget	FY14 Budget	Change	Identification of Changed Items
<b>II. OPERATING EXPENSES</b>				
A. Books and Other Library Materials	1,351,334.00	1,222,284.00	-10%	Increased funding for online content
B. Equipment				
1. Computer Hardware and Software	60,000.00	48,000.00	-20.00%	
2. Office Equipment and Furnishings	20,000.00	15,000.00	-25.00%	
3. Vehicles	0.00	0.00	0.00%	
C. Office Expenses				
1. Supplies	15,000.00	15,000.00	0.00%	
2. Postage	2,000.00	2,000.00	0.00%	
3. Telephone	15,000.00	15,000.00	0.00%	
4. Printing	5,000.00	5,000.00	0.00%	
5. Travel				
a) In-state	50,000.00	50,000.00	0.00%	
b) Out-of-state	20,000.00	20,000.00	0.00%	
6. Equipment Maintenance and Repair	4,500.00	4,500.00	0.00%	
7. Space Rental/Electricity				
a) Marlborough Rent	58,395.00	60,112.50	2.94%	
b) Whately Mortgage	68,772.00	68,772.00	0.00%	
c) Marlborough Utilities	0.00	0.00	0.00%	
d) Whately Utilities	18,500.50	19,400.00	4.86%	
e) Marlborough Building/Grounds	0.00	0.00	0.00%	
f) Whately Building/Grounds	29,025.00	30,408.00	4.76%	
g) Town of Whately - in lieu of taxes	3,307.50	3,307.50	0.00%	
8. Audit	25,000.00	25,000.00	0.00%	
9. Other				
a) Insurance	20,000.00	20,000.00	0.00%	
b) Legal	15,000.00	15,000.00	0.00%	
c) Annual Meeting	9,000.00	9,000.00	0.00%	
d) Internet/VPN	15,000.00	15,000.00	0.00%	
e) Net@Work/Mas90	3,000.00	3,000.00	0.00%	
f) Delivery	10,000.00	10,000.00	0.00%	
g) Marketing	5,000.00	5,000.00	0.00%	
h) Undefined	18,000.00	18,000.00	0.00%	
D. Regional Vehicle Expenses	0.00	0.00	0.00%	
E. Contractual Services	3,030,000.00	3,040,000.00	0.33%	
<b>SUBTOTAL</b>	<b>3,519,500.00</b>	<b>3,516,500.00</b>	<b>-0.09%</b>	
<b>III. SUB-CONTRACTED SERVICES</b>				
Mediated ILL Center - Wellesley	270,000.00	270,000.00	0.00%	
Mediated ILL Center - Quincy	270,000.00	270,000.00	0.00%	
Journal Article Delivery - Boston	100,000.00	100,000.00	0.00%	
<b>SUBTOTAL</b>	<b>640,000.00</b>	<b>640,000.00</b>	<b>0.00%</b>	
<b>TOTAL</b>	<b>7,024,655.00</b>	<b>7,024,655.00</b>	<b>0.00%</b>	

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